SAVING
WITH ADOBE PHOTOSHOP

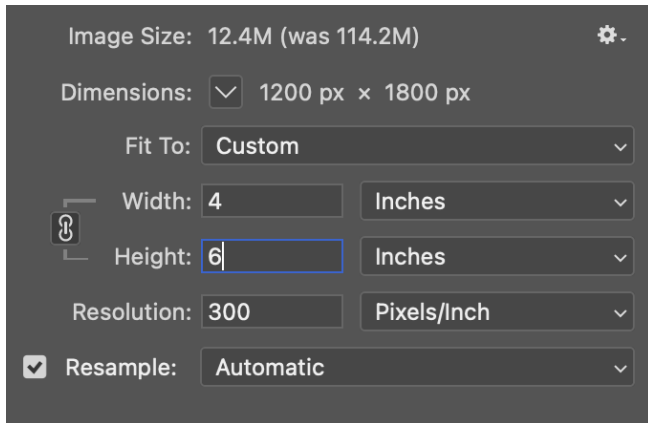| ✓ Ratio |
| --- |
| W x H x Resolution |
| Original Ratio |
| 1 : 1 (Square) |
| 4 : 5 (8 : 10) |
| 5 : 7 |
| 2 : 3 (4 : 6) |
| 16 : 9 |
| Front Image |
| 4 x 5 in 300 ppi |
| 8.5 x 11 in 300 ppi |
| 1024 x 768 px 92 ppi |
| 1280 x 800 px 113 ppi |
| 1366 x 768 px 135 ppi |
| New Crop Preset... |
| Delete Crop Preset... |
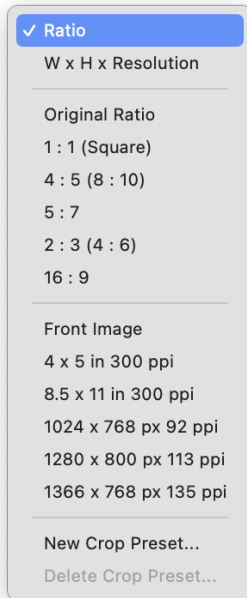
Your first decision in the saving process is to either keep your present ratio or switch to one of the presets or create your own. Note, this is not sizing the image, rather just changing the image ratio.

| Mode	>
Adjustments	>
Auto Tone	⇧⌘L
Auto Contrast	⌥⇧⌘L
Auto Color	⇧⌘B
Image Size...	⌥⌘I
Canvas Size...	⌥⌘C
Image Rotation	>
Crop	
Trim...	
Reveal All	
Duplicate...	
Apply Image...	
Calculations...	
Variables	>
Apply Data Set...	
Trap...	
Analysis	>
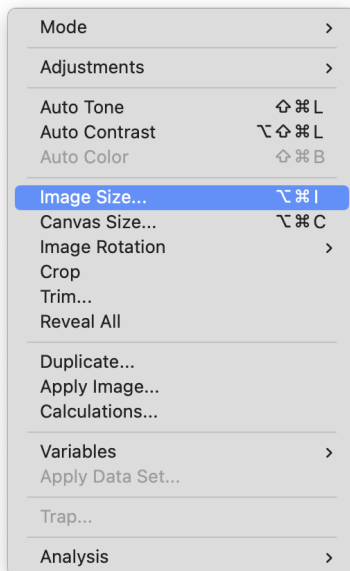
The second step is to navigate to Image/Image Size. Here we will either size an image for print or for the web. The sizing process is different for each.

The image size is for print. In print we use both inches and resolution. Your dimensions will need to match the ratio. Resolution refers to print quality. At school we print at 300ppi.
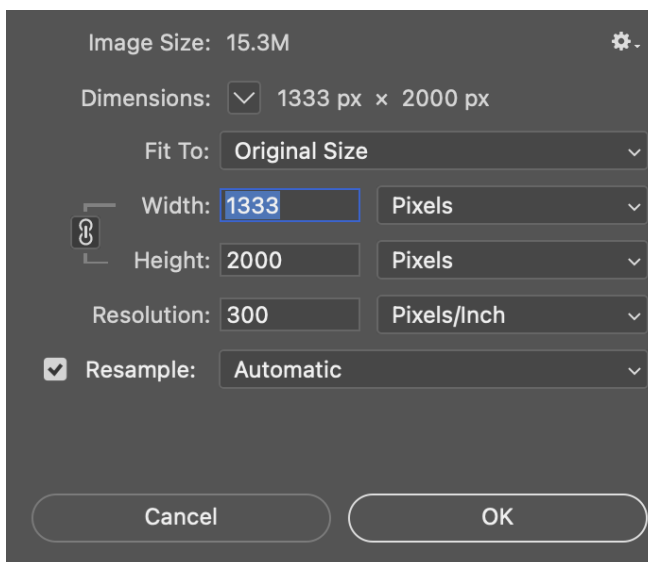
This option is in pixels. We save for the web or social media in pixels. Yes, always in pixels. First, make sure you are working in pixels. Enter either the longest dimension or the width and height in pixels. I change saving parameters for each assignment.
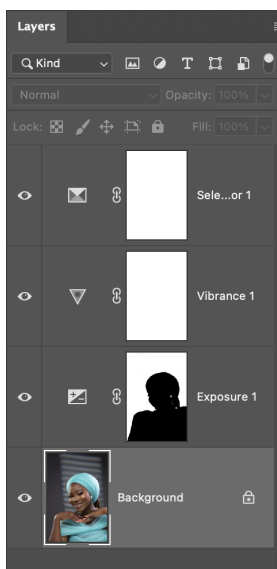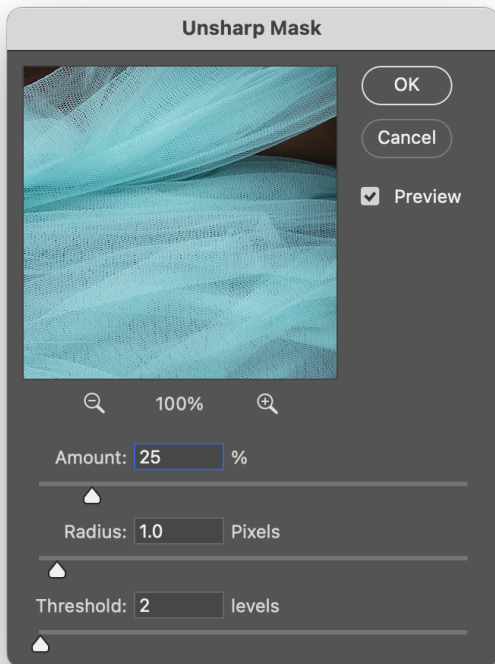

Your next step is sharpening your image. You MUST select the image, not an adjustment layer. Make sure the image is highlighted gray like in the image below. **NOTE: This must always be done after sizing, never before sizing.**
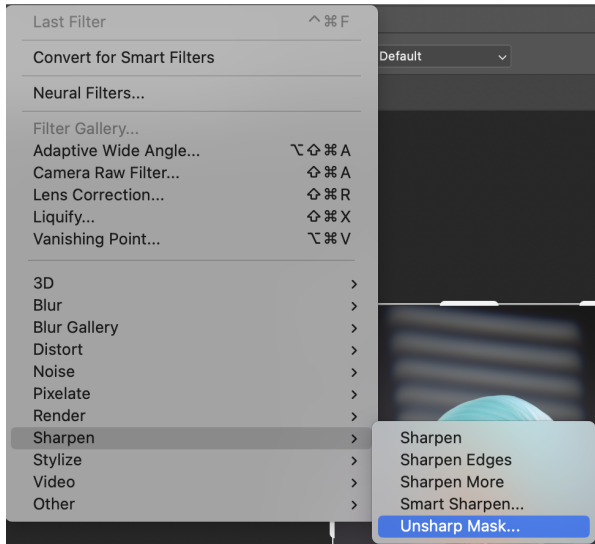
Select the path Filter/Sharpen/Unsharp Mask.

Sharpening is the process of increasing edge contrast. I prefer this old method.

The amount can vary, but this is a general guideline for unsharp mask amounts.

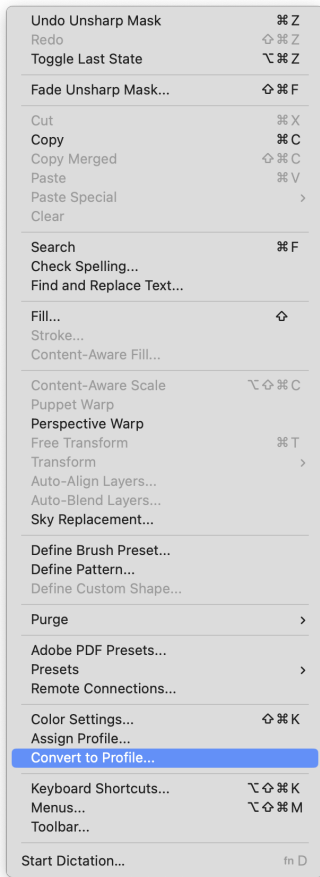1000-1500 pixels @ 15-20%

1500-2000 pixels @ 20-25%

2000-3000 pixels @25-30%
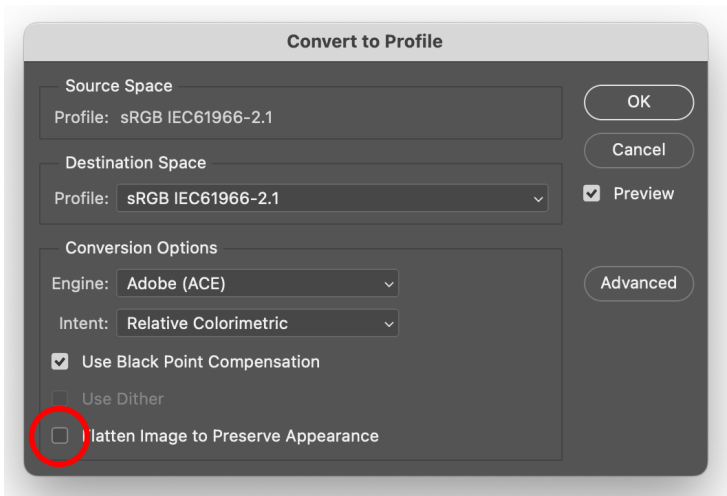
5X7 prints @ 30-35%

6X9, 8X10 prints @ 50%

11X14 prints @ 55%

Larger prints @ 60-65%

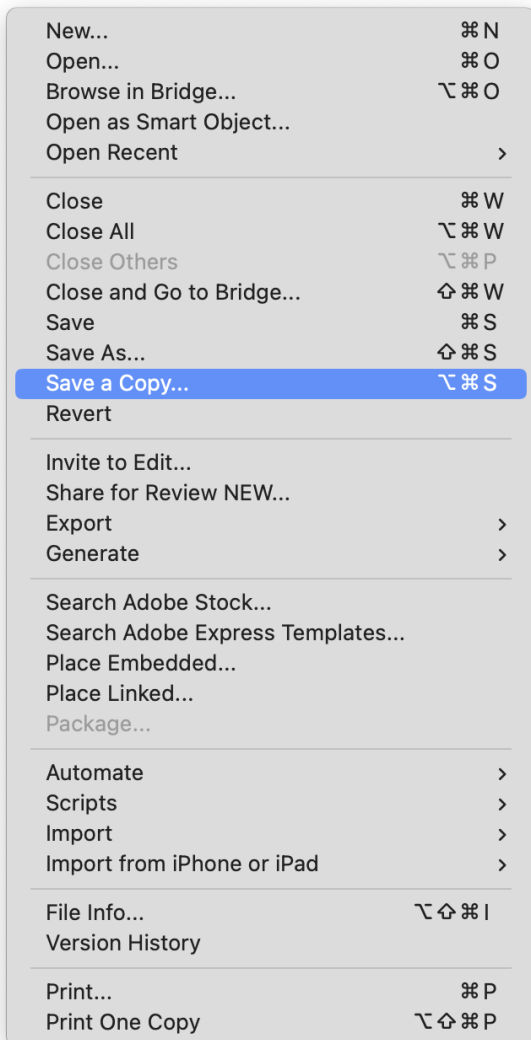The next step is to convert the profile if need be. If you are working in Adobe RGB and need the file to be saved in Adobe RGB there is nothing to do. You can always use this step to check.

Profile stands for the color space you are working in. Destination space stands for what you want Convert to Profile to change it to. **Make Sure Flatten Image is not checked**.

In this case you are in Adobe RGB, and will convert it to sRGB.

New...	⌘ N
Open...	⌘ O
Browse in Bridge...	⌥ ⌘ O
Open as Smart Object...	
Open Recent	›
Close	⌘ W
Close All	⌥ ⌘ W
Close Others	⌥ ⌘ P
Close and Go to Bridge...	⇧ ⌘ W
Save	⌘ S
Save As...	⇧ ⌘ S
Save a Copy...	⌥ ⌘ S
Revert	
Invite to Edit...	
Share for Review NEW...	
Export	›
Generate	›
Search Adobe Stock...	
Search Adobe Express Templates...	
Place Embedded...	
Place Linked...	
Package...	
Automate	›
Scripts	›
Import	›
Import from iPhone or iPad	›
File Info...	⌥ ⇧ ⌘ I
Version History	
Print...	⌘ P
Print One Copy	⌥ ⇧ ⌘ P

The path for save a copy is File/Save a Copy.

Save As will let you save in a Photoshop File, but not in a .jpg file. There is a legacy option, but it will not help most students who have never used that option.
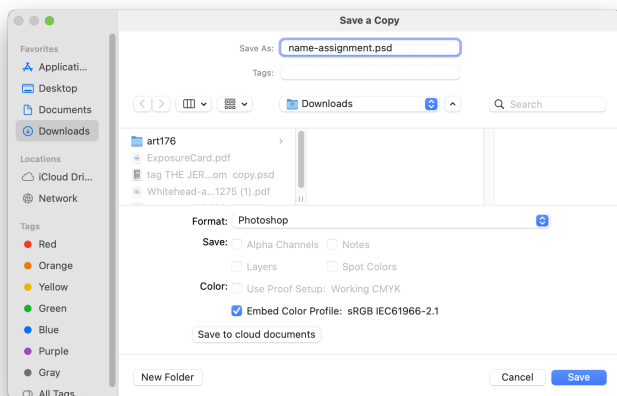
Under save as add your name and assignment. Format will most likely be either .jpg or .psd which is a photoshop format. You can also see your color profile at this stage. Hit

save but make sure to understand the location you are saving your image.